

NIQ No. NPC/HQ/IT /Security-Audit/2023-24

National Productivity Council (NPC)
(An Autonomous Organisation under Department for Promotion of Industry
and Internal Trade (DPIIT), Ministry of Commerce and Industry, GoI)
Utpadakta Bhawan, 5-6 Institutional Area, Lodi Road, New Delhi

Subject: Notice Inviting Quotation for Security Audit of the Web Applications (Website(s)/Intranet applications) of National Productivity Council of India

1. Introduction

National Productivity Council (NPC) under Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, GoI) invites sealed quotation for the Security Audit of the Web Applications (Website(s)/Intranet applications) of National Productivity Council of India .

- i. The Scope of Work, Terms of Reference, Instructions to Bidder are provided in the subsequent section of this document. Bidder may take note of the same before applying.
- ii. NPC reserves the right to update, amend and supplement the information in this document including the technical specifications before the last date and time of receipt of Quotes.
- iii. This document is non-transferable.
- iv. Some of the crucial information on the process of invitation of Quotation for Security Audit of the Web Applications (Website(s)/Intranet applications) of National Productivity Council of India is given in the table below.

Procuring Authority	National Productivity Council
Bidding Document Download	Start Date: 31 st January, 2024 from 03:00 PM onwards
Last Date & Time of Submission of Bid	12 th February 2024 at 5:30 PM
Correspondence Address:	Director (IT) , National Productivity Council 5-6 Institutional Area, Lodi Road New Delhi-110003 Phone: 011-24607345, 24607321 Fax: 011-24615002 Email: npcinfo@npcindia.gov.in
Bid Validity	90 days from the date of Bid submission

2. Scope of Work

- Security Audit of the Web Applications (Website(s)/Intranet applications) of National Productivity Council of India is to be conducted strictly in accordance with the CERT-IN guidelines.

3. Terms of Reference

- To undertake Security audit strictly as per CERT-IN and OWASP guidelines.
- To identify the security vulnerabilities in the applications from internal and external threats
- Once the threats are identified and reported, the auditor shall also suggest possible remedial solutions and recommendations for making the applications secure.
- The auditor will coordinate with NPC to fix the vulnerabilities found during the security Audit till all issues are fixed irrespective of number of iterations and till audit clearance certificate is issued.
- The auditor will submit the draft and final report of the Security Audit

4. Instructions to Bidders

- 4.1 The Notice inviting quotation (NIQ) can be downloaded from website https://npcindia.gov.in/NPC/User/Notification_Tender . NIQ document shall not be tampered/modified in any manner. In case the same is found to be tampered or modified in any manner, Quotation will be completely rejected and bidder will be banned for future.
- 4.2 Only those Organizations/firms registered with the CERT-in-empanelled are eligible for submitting the Quotation(s).
- 4.3 Auditor should be a CERT-In-empanelled auditor and who is other than the auditor who has done the last/ previous comprehensive audit of the said organization (As per MeitY, GoI Guidelines).
- 4.4 The last date and time for Submission of bid is 12th February 2024 at 5:30 PM. The Bid would be opened on 1100 hrs on 13th February, 2024.
- 4.5 Validity of Bids shall be 90 days from date of opening of Quotation.
- 4.6 Bidder shall not be permitted to withdraw his/her offer or modify the terms and conditions thereof.
- 4.7 The NPC reserve the right to reject any Quotation including the ones which fail to comply with the conditions stipulated in the NIQ document without assigning any

reason whatsoever and does not bind itself to any specific Quotation condition. The decision of the NPC in this regard will be final and binding.

4.8 The Quotation may please be provided in the sealed envelope and should reach by post to the below mentioned address latest by 12th February 2024 at 5:30 PM. The sealed quotation is to be raised in the name of following –Director (IT), National Productivity Council, 5-6 Institutional Area, Lodi Road, New Delhi-110003

4.9 The lowest Financial bid(L1) will be selected for the award of work

4.10 Schedule

- i. The audit is to be completed within 30 days from handling over the source code of applications.
- ii. The regular services will be handled by the successful bidder and will start from the date of award of contract. The work plan outlining the different phases and delivery schedule shall be submitted to NPC for approval. The bidder should ensure timely completion of work as per schedule.

4.11 Deliverable

- i. Submit the audit report(s) & Security Audit Certificate(s) as per the format prescribed by CERT-IN.

4.12 Any further information related to Quotation will be issued only through the website of NPC

4.13 Validity of the Certificate

- i. The Certificate must be valid for 1 Year from the date of its issuance or till any changes made at the source code of the application

4.14 Extension in bid validity period

- i. National Productivity Council (NPC) may request Bidders to extend the period of validity of their bids before expiring of the bid validity for a specified additional period when circumstances require such a decision.

4.15 Dispute Resolution

- i. If any dispute(s) or difference of any kind whatsoever arise between the parties, the parties Hereto shall negotiate with a view to its amicable resolution & settlement through a Committee appointed by Director General-NPC.

- ii. In the event no amicable resolution or settlement is reached between the parties within 30 days after receipt of notice by one party, then the disputes or differences as detailed above shall be referred to & settled by the sole Arbitrator to be appointed mutually by the parties. The Arbitration proceedings shall be in accordance with the Arbitration & Conciliation Act, 1996 & Laws of India as amended or enacted from time to time. The Venue of the Arbitration shall be New Delhi. The Arbitrator will give the speaking & reasoned award. The language of the Proceedings shall be English

4.16 Breach of terms and conditions

- i. In case of breach of any terms and conditions mentioned above, the competent authority will have the right to cancel the work without assigning any reason thereof and nothing will be payable by NPC in that event.